

## Guideline on Setting up your Account in the

### HKUST(GZ) Online Admission System (OAS)

#### A. Information and Documents to Gather

- Before setting up your account, please check that you are using the platform for the 2024-25 Entry if you wish to join HKUST(GZ) on or after 1 September 2024.
- If you encounter problems, try looking for solutions by clicking "**Help**".
- If the problems persist, write to us via the Enquiry Form at <https://fytgs.hkust.edu.hk/enquiry>
- To help us understand your problem(s), don't forget to attach screen capture(s).

#### B. For New Users

Login to your application

- ▶ [Create an account](#)
- ▶ [Forgot password/username](#)
- ▶ [Help](#)
- ▶ [FAQ](#)
- ▶ [Contact us](#)

- Create an account only if you have not registered in the 2024-25 Online Admission System.
- Even if you have other accounts in the Online Admission Systems of previous entries, you will still need a new account to apply for entry in 2024-25.

## C. Personal Information Collection Statement (PICS)

This PICS is available in English and Chinese. In case of discrepancies among the versions, the Chinese version shall always prevail.

### HKUST(GZ) Personal Information Collection Statement

The Hong Kong University of Science and Technology (Guangzhou) (the "University") respects the personal data privacy of all individuals and pledges to be in compliance with the requirements of the Personal Information Protection Law ("PIPL") of the People's Republic of China ("PRC") so that the privacy of your personal data is protected in accordance with the standard required by law. In doing so, we require all our staff and agents to comply with the PIPL in the same manner as the PIPL applies to the University as a whole and adhere to the strictest standards of security and confidentiality.

Before providing your personal information ("PI"), please ensure that you have carefully read this Personal Information Collection Statement.

#### I. Collection of PI

The University collects your PI directly from you when you apply for admission with the University and register to commence study with the University. You will also be required to supply the University with PI from time to time throughout your study. Please also ensure that the information you provided are accurate and complete. The University may collect your PI indirectly from publicly available sources, or from third parties to the extent permitted by the applicable law. Unless otherwise indicated, it is obligatory to supply the requested PI. Failure to provide the requested PI may result in the University not being able to process your admission application or provide you with the necessary support or assistance during your studies with the University, as the case may be, or even result in your inability to continue or complete study at the University, or failure to enjoy the services, benefits and facilities provided by the University. The University will only collect, hold, use and disclose PI to enable the University to meet legal obligations and where it is reasonably necessary or related to one or more of the University's functions or activities.

(1) Types of PI to be collected

Before providing your personal information ("PI") for matters including submitting an admission application to and completing student registration with the University, please read carefully our Personal Information Collection Statement and check the applicable boxes:-

- I have fully read and understood the contents of the Personal Information Collection Statement of the University. I agree that the University may process and protect the PI that I provide to the University pursuant to the Personal Information Collection Statement.
- I understand and acknowledge that the PI that I provide to the University may contain sensitive PI, and I hereby give consent to the University to process such sensitive PI pursuant to the Personal Information Collection Statement.
- I agree that the PI that I provide to the University may be transmitted and stored by the University at its domicile or any other location it may designate.
- I agree that the University may disclose to and/or share with any related third party the PI that I provide to the University, pursuant to the Personal Information Collection Statement.
- I agree that the University may transmit to or grant access from a jurisdiction outside of the PRC the PI that I provide to the University, pursuant to the Personal Information Collection Statement.

(These checkboxes will be enabled when you scroll down to the bottom of the PICS.)

Create my account

Cancel and go back to homepage

- After reading through the PICS, please confirm your consent in order to move on.

## D. Creating Your Application

### Create New Application

Your applicant account is created successfully. An acknowledgement email has been sent to [redacted] @ [redacted].  
**Important:** If you do not receive the acknowledgement email, please check to make sure your email address is correct.

Please select a type of programs you wish to apply for:

- Research Postgraduate Programs for September 2024 Entry (PhD and MPhil)
- Taught Postgraduate Programs for September 2024 Entry (Msc)

Start new application

admsu23.ust.hk:9998 says:

Information:  
For security reason, please provide your Username and Password.

OK

- You can start an application right after creating your account, but you will be asked to log in again at the first time.
- You are advised to add [pgadmitgz@hkust-gz.edu.cn](mailto:pgadmitgz@hkust-gz.edu.cn) in your address book to enable important messages to reach you.

## E. If You Have Forgotten Your Username/Password

### Forgot Password / Username

Please enter both your Name in English and Email Address:

Name in English (same as in identity documents)	<input type="text"/>	<input type="text"/>
	Family Name/ Surname/ Last Name	Given Names/ Other Names
Email Address (provided in your application)	<input type="text"/>	

If you have already created an application, please also enter the following:

Date of Birth (dd/Mmm/yyyy)	<input type="text"/> / <input type="text"/> / <input type="text"/>
Applicant Type	<input type="text" value="Please select"/>
I.D. Number	Chinese Mainland Resident I.D. <input type="text"/>
	I.D. Card Number <input type="text"/>
	Passport Number <input type="text"/> Issued by: <input type="text" value="Please select"/>

Please check the box if you would like to retrieve your username.

- You only need to enter your name and email address if you have yet to create any application.
- If you have already started an application, please also provide your date of birth and Chinese Mainland Resident I.D./I.D. Card Number/Passport information. As a measure to protect any sensitive data you have already entered, we will check the information in this form against your application before releasing the username/password.